

Important Precautions for CR challan of Even Semester related to **Affiliated College/Institute**.

1. Always mention **SAP College ID**, **Sap Course ID** & **Academic Session** while sending any query related to challan generation on mail id feeissues@mdurohtak.ac.in
2. Challan generation is the last step before this ensure **module booking** is complete
3. If fee corresponding to students is **showing zero**
 - a) PI check **Admission date** i.e. CR Date of even semester should be **15.1.2016** onward.
 - b) PI check correct **student group** has been filled i.e SFS or Regular as per course affiliated
4. When the college make payment through NEFT/RTGS ask your home Bank Official to enter correct **account no and IFSC code** as mention on the challan.
5. PI ensure after two hours, from your Home Bank Official, that the challan amount debited at the time of NEFT/RTGS has not been **retuned back** in your account.

(Jaibir Siwach)
Progammer
Account Branch ,MDU,RTK